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## Service Children Statement

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### Links to other documents:

This policy should be read in conjunction with:

- Staff Code of Conduct
- Equality Statement
- Data Protection Act

### Version Control

Version	1.0
Approved	25.04.18
Committee	Student & Community
Statutory Policy	No
Review Period	Three years
Review	April 2021

Kingsbury Green Academy warmly welcomes Service children and their families to our school and surrounding community. We are proud of our Service connections and the contribution that Service children make to the richness and diversity of our school. Whether your child's time at Kingsbury Green Academy will be long or short, we are dedicated to ensuring that your child's experience of school life with us will be an enriching one academically, socially and emotionally.

**Kingsbury Green Academy aims to ensure that all our students:**

- transfer and settle successfully into our school
- feel happy and valued in our school
- understand and share in our school values
- develop into healthy, happy, confident and responsible individuals
- become enthusiastic and successful learners who enjoy learning, make progress and achieve
- transfer smoothly to their next school

**At Kingsbury Green Academy we:**

- recognise and respond appropriately to the needs of Service children and their families
- use a whole-school approach to welcome new arrivals
- promote opportunities both inside and outside the classroom to meet and interact with children in a similar situation
- build strong partnerships with parents / carers and the community

**Newcomers to Kingsbury Green Academy can look forward to:**

- meeting with a senior member of staff
- receiving a tour of our school
- being set up with a tutor group buddy
- having daily timetables and routines explained
- receiving a School Information Pack
- being introduced to other children from Service families

**During their time at Kingsbury Green Academy, Service children and their families:**

- have access to a range of support professionals and services
- have access to information and resources specific to Service families

- are strongly encouraged to develop and maintain excellent two-way communication with school so that we are able to focus our work on preventative and early intervention strategies, where needed

### **Dealing with deployment:**

At Kingsbury Green Academy, we strive to support our Service children and families before, during and after deployment. We are mindful of the emotional cycle of deployment and the common feelings and reactions that can occur at this time. Our strategies for dealing with deployment include:

- ensuring your child has access to extra pastoral support
- encouraging you and your child to utilise the resources in our Deployment Zone
- helping your child to keep in touch with absent parent(s) / carer(s) including photocopying work your child is proud of to be sent overseas
- inviting parent(s) / carer(s) returning from deployment to meet with their child's Tutor to see their child's work and talk about their child's progress

In order for us to be able to offer these services, it is vital that parents / carers keep us informed concerning periods of deployment.

### **Transferring to a new school:**

We aim to ensure that your child will move to their new school feeling positive and well-prepared. To help ensure a smooth transfer, we:

- ask that parents / carers inform us of a forthcoming move at the earliest opportunity
- encourage your child to share the exciting news of the imminent move with their friends and answer any questions
- visit the website of the new school with your child
- discuss your child's wishes regarding how they would like to say 'goodbye'
- ensure that all paperwork for your child's new school is completed by their Tutor and all books and work are sent home with your child to take to their new school